

TSA Flight school screening process

Below are a set of steps to get through the screening process for a foreign national based on my experience in February 2015 in Ann Arbor, Michigan, although some steps are probably applicable more broadly.

1. Create a new student account here: https://www.flightschoolcandidates.gov/afsp2/?acct_type=c§ion=WN
2. You should instantly receive two emails with your username and password and will be asked to reset your password.
3. Using your account, make a training request, which requires:
 - Alien Flight Student Program (AFSP) training request application
 - \$130 AFSP processing fee
 - Legible copies of valid passport and airman's certificate if applicable

Notes for the application:

- Group/Institution: University of Michigan flyers, Inc
 - Course ID: 101 Private Pilot License.
 - Aircraft Type: C-152 (or whatever you'll be flying)
 - Estimated start date: start whenever you think you will start training (keep in mind the rest of the steps will likely take at least a week)
 - Estimated end date: one year after Estimated start date (even if you think you will finish earlier)
 - Make sure to actually "submit" the request....
 - There is also a lot of good detailed info here: https://www.flightschoolcandidates.gov/afsp2/?acct_type=c§ion=WN
4. When it's successfully submitted, you should receive an email with the subject: "AFSP Training Request #X: Training Request Processing"
 5. You may receive an email "AFSP Training Request #X: Insufficient Information to Process" – just follow their instructions and re-submit."
 6. Wait for an email with the subject: "Documentation Accepted/Fingerprint Instructions", which indicates your application was successful. This took 3 days for me since Step 4.
 7. For the fingerprinting, I was instructed (as I think it's the closest) to contact Kalitta Air. (Note there may be other places to go). I contacted **Rebecca Hinsman** rhinsman@kalittaair.com (Ph: (734) 484-0088 ext 7092) who was hard to get a hold of (took two days of calling every 3 hours) but was extremely helpful once I contacted her. You'll want to make an appointment to come in for fingerprinting with her.
 8. To get to Kalitta from Ann Arbor, which takes ~20 minutes one way (from Rebecca):

DO NOT enter our address into a GPS system – the resulting directions will take you to the wrong place. Should you get lost on the way, she says call me [734\) 484-0088 ext 7092](tel:7344840088) and I'll talk you here.

 - Take I94-E to exit 190 Belleville Road
 - Turn left onto Belleville Road

- Take Belleville Road to Tyler Road (O'Reilly's auto parts on left hand corner, Meijer gas station on right hand corner)
 - Turn left onto Tyler Road
 - Take Tyler Road all the way in to the airport grounds
 - Turn left at 3rd Street (there's a stop sign at 3rd St)
 - Take 3rd street aaaaaalllllll the way around the airfield
 - The Kalitta Air Training Center is the 2nd building on the right. It's a Big blue building with the number "832" over the front door. Once you're in the lobby, call me at ext 7092 and I will send someone downstairs to let you in.
9. For the appointment (which takes about 30 min once you're there), bring:
- a. Passport and another form of ID
 - b. Printout of email from Step 6
 - c. Fingerprint application form, obtained by:

Follow this link: <http://info.natacs.aero/> and click on AFSP Fingerprinting. In the box above there is says "ID and Badging – TSA Security Drug and Alcohol - Online Training - AFSP fingerprinting", click on the yellow link that says "Click here to find a collector near you". Select a state and click "Find location". A table report will be generated. Click on any of the cities listed under "City". It will take you to the collector information page. Underneath the Collection Agency information is a blue button that says "AFSP Enrollment". Click on that blue button. This will take your friend to the "Enter Flight Candidate Data" page and from there, pay the fees and enter the information for the Custody and Control form (if you have trouble with this step she can also help you do it when you get there, but better to do *a priori*).
10. Rebecca will submit the fingerprints to NATA, and it took about 3-4 business days for the fingerprints to get approved. Both you and your instructor should receive an email "AFSP Training Request #X: Permission to Initiate Training/Fingerprint Receipt" when you're good to go.
11. GO FLY!!!